Beijing 2008 Paralympic Games

Classification Guide

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This Guide is distributed to
the National Paralympic Committees
by the Beijing Organizing Committee for the Games of the XXIX Olympiad
on behalf of
the International Paralympic Committee

Position Statement

While it is acknowledged that each sport has its own policies and procedures, there are certain elements that are common to all sports for the Paralympic Games.

The purpose of the *Beijing 2008 Paralympic Games Classification Guide* is to provide NPCs with information about classification policies and procedures to be implemented during the Beijing 2008 Paralympic Games. These policies and procedures are valid for the Beijing 2008 Paralympic Games only.

Introduction

1. General Information

Classification provides a structure for competition to ensure that an athlete's impairment is relevant to sport performance, and to ensure that the athlete competes equitably with other athletes. Classification is the process by which athletes are determined Eligible to compete and systematically grouped into sport classes according to their physical or sensorial function in each sport. Classification is an ongoing process which takes place at all major competitions, including the Paralympic Games, prior to and during competition.

The goal of the International Paralympic Committee (IPC) and the Beijing Organizing Committee for the Games of the XXIX Olympiad is to ensure that classification services at the Beijing 2008 Paralympic Games are of the highest quality and are sport and athlete focused. The key objectives are to:

- Enable athletes to focus on preparation for competition;
- Support International Paralympic Sport Federations (IPSFs) and National Paralympic Committees (NPCs) to reduce the number of athletes required to undergo classification evaluation upon arrival at the Beijing 2008 Paralympic Games to a maximum of 10% of the total number of athletes;

- Provide information to athletes and NPCs regarding opportunities for pre-Games classification and processes for athlete sport class verification;
- Provide the best possible working environment to ensure expedient and accurate classification of athletes during the Beijing 2008 Paralympic Games;
- Develop transparent policies and procedures for sport class and sport class status allocation and classification-related protests in cooperation with the IPSFs, while maintaining the integrity of sportspecific classification systems.

2. Underlying Principles

The *Beijing 2008 Paralympic Games Classification Guide* is based on the following principles:

- The IPC is the supreme authority of the Paralympic Games;
- The Beijing 2008 Paralympic Games is governed by the IPC Handbook (see updated version on the IPC website, www. paralympic.org);
- The planning and implementation process of the Beijing 2008
 Paralympic Games is a joint responsibility between the IPC and
 the Beijing Organizing Committee for the Games of the XXIX
 Olympiad;
- The relevant governing body of each sport is responsible for the allocation and verification of athlete sport class and sport class status;
- Only athletes that have an international sport class and sport class status are eligible for qualification to the Beijing 2008 Paralympic Games, except in exceptional circumstances; and
- This Guide is the rulebook for the Beijing 2008 Paralympic Games relating to classification. Updates to this Guide will be forwarded to all NPCs as required.

3. Purpose of this Guide

The purpose of the *Beijing 2008 Paralympic Games Classification Guide* is to provide NPCs with information about classification policies and procedures to be implemented during the Beijing 2008 Paralympic Games. Each sport has a specific classification system. These systems include various policies and procedures related to the allocation of sport class, sport class status and mechanisms for protests. While it is acknowledged that each sport has its own policies and procedures, there are certain elements that are common to all sports for the Paralympic Games. This *Guide* details those policies and procedures that are common to all sports and also identifies those that are sport-specific, notably:

- 1. Paralympic Games Sport Class Status;
- 2. Classification Activities (pre-Games and Games-time);
- 3. Classification Protest Policies and Procedures;
- 4. Classification Appeals; and
- 5. Sport-Specific Classification Information.

4. NPC Responsibilities

It is the collective responsibility of the NPC, through the NPC Chef de Mission and the relevant NPC Team Officials, and the athletes to be informed about and comply with all classification policies and procedures. Additionally, the NPC, as an organization, has a responsibility for ensuring that athletes are informed about all elements related to classification procedures. Only athletes who have an international sport class and sport class status shall normally be eligible for qualification for the Beijing 2008 Paralympic Games. It is the responsibility of the NPC to ensure that its athletes are appropriately classified in the respective sports prior to the final entry date of 7 July 2008.

5. Administration

The person in charge of the provisions of the Beijing 2008 Paralympic

Games Classification Guide is the IPC Medical & Scientific Director.

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Paralympic Games Sport Class Status

The designation of a Beijing 2008 Paralympic Games sport class status (hereafter "sport class status") to each athlete identifies athletes whose sport class is consistent over time and those athletes who have an impairment that may change over time. The sport class status of an athlete is assigned by a Classification Panel of the respective IPSF and is valid for the Beijing 2008 Paralympic Games only. In the context of the Paralympic Games, the sport class status provides information to NPCs and classifiers on whether an athlete will be required to attend classification evaluation on arrival at the Beijing 2008 Paralympic Games and what opportunities may be available to protest the athlete's sport class. The following are the definitions of the sport class status that will be used during the Beijing 2008 Paralympic Games:

Sport Cla	ass Status	Acronym	Definition
Paralympic Status	Permanent	PPS	PPS is assigned to athletes who have been internationally classified according to the relevant Sport Rules and are not under review. PPS athletes will not be required to undergo evaluation at the Beijing 2008 Paralympic Games.
Paralympic Status	Review	PRS	PRS is assigned to athletes who have been internationally classified according to the relevant Sport Rules, but are subject to review. PRS athletes are required to undergo classification evaluation during the scheduled classification period and/or observation during competition at the Beijing 2008 Paralympic Games according to the relevant Sport Rules. Athletes assigned a PRS may have a changing or progressive condition that requires ongoing evaluation.
Paralympic Status	New	PNS	PNS is assigned to athletes who have not been internationally classified according to the relevant Sport Rules. Only in exceptional circumstances are PNS athletes eligible for qualification to the Beijing 2008 Paralympic Games. PNS athletes are required to undergo classification evaluation at the Beijing 2008 Paralympic Games during the scheduled classification period and according to the relevant Sport Rules.

In the case that an athlete requires observation in competition to determine his/her final sport class, a tracking code is assigned. Once the Chief Classifier of the respective IPSF has confirmed the final sport class, the sport class status will change to PPS for the Beijing 2008 Paralympic Games (see also section "Sport Class Status Evaluation").

Note that sport class status and tracking codes as described in this section are valid for the Beijing 2008 Paralympic Games only. The following tracking codes will be used during the Beijing 2008 Paralympic Games:

Sport Class	Sport Class Status		Definition
Competition Status	New	CNS	CNS is assigned to PNS athletes who have been classified according to the relevant Sport Rules during the Classification Evaluation Period at the Beijing 2008 Paralympic Games, but must be observed in competition to fully complete the classification process at the Beijing 2008 Paralympic Games. CNS is only a tracking code and identifies those athletes who have yet to fully complete the classification process.
Competition Status	Review	CRS	CRS is assigned to athletes who have been classified according to the relevant Sport Rules during the Classification Evaluation Period at the Beijing 2008 Paralympic Games, but are subject to review during competition at the Beijing 2008 Paralympic Games. CRS is only a tracking code and identifies those athletes who have yet to fully complete the classification process.

Beijing 2008 Paralympic Games Classification Activities

1. Pre-Games Classification Activities

Classification Master List and Final Entries

A *Classification Master List* of current sport class and sport class status data of each individual athlete participating in the Beijing 2008 Paralympic Games will be distributed to the NPCs by the IPC. The purpose of the *Classification Master List* is to ensure that accurate classification information is provided to the BOCOG Sport Entries by July 2008.

The Classification Master List includes all available information on the sport class and sport class status of each NPC's athletes seeking entry in the Beijing 2008 Paralympic Games. Only the athletes listed on the Classification Master List are eligible for qualification for the Beijing 2008 Paralympic Games. All IPSFs must provide their current sport-specific Classification Master List to the IPC in January 2008. These lists will then be forwarded to each NPC by the end of February 2008. A Classification Master List update will be released late April 2008. Up until 31 May 2008, NPCs are able to verify the sport class data of their athletes through the verification process. Changes to the Classification Master List may be considered in the following instances:

- The *Classification Master List* contains incorrect athlete data (name, sport class, sport class status etc.);
- An athlete is not included on the Classification Master List; and/or
- There is a change in impairment of athletes listed on the Classification Master List, resulting in a potential change in sport class.

All requests to confirm or change athlete classification data must be submitted to the IPC using the Athlete Classification Verification Form. The final date for submission of all Athlete Classification Verification Forms is 31 May 2008.

On receipt of an Athlete Classification Verification Form, the IPC will facilitate resolutions of change requests with the relevant IPSF.

The deadline for final entry information is 7 July 2008. After this date, all changes to athlete sport class data will be handled during the Classification Evaluation Period in accordance with the policies and procedures detailed in this *Guide*.

The final Beijing 2008 Paralympic Games *Classification Master List* goes out in the end of July 2008. This *Classification Master List* only includes the athletes duly qualified and entered by their NPC for the Paralympic Games.

A Classification Evaluation Schedule for PNS and PRS athletes will be distributed to NPCs in early August 2008.

2. Games-Time Classification Activities

Venues

Athlete classification will take place at the Classification Coordination Centre, Polyclinic or at one of the Sport Classification Venues, from 1 to 4 September 2008.

Classification Coordination Centre

The Classification Coordination Centre (CCC) will be responsible for overseeing the classification processes, the Classification Evaluation Schedule, and the management of protests (during the Classification Evaluation Period only). The Classification Coordination Centre is located in the Paralympic Village Sport Center, in the north end of the Residential Zone of the Paralympic Village. The Classification Coordination Centre will open from 1 to 5 September 2008.

A satellite Classification Coordination Centre (CCC) will be operational at the co-host cities of Qingdao and Hong Kong respectively, under similar conditions as those of the Classification Coordination Centre in Beijing.

Sport Classification Venues

Sport	Classification Location
Archery	Beijing Olympic Green Archery Field
Athletics	CCC/National Stadium/Polyclinic*
Boccia	CCC
Cycling	CCC/Polyclinic*
Equestrian	Hong Kong Olympic Equestrian Venue/ Polyclinic*(Beijing)
Football 5-a-Side	Polyclinic*
Football 7-a-Side	CCC
Goalball	Polyclinic*
Judo	Polyclinic*
Powerlifting	CCC
Rowing	Shunyi Olympic Rowing-Canoeing Park/ Polyclinic*
Sailing	Qingdao International Sailing Centre/ Polyclinic*(Beijing)
Shooting	Beijing Shooting Range Hall
Swimming	National Aquatics Center/Polyclinic*
Table tennis	Peking University Gymnasium
Volleyball (Sitting)	CCC
Wheelchair Basketball	National Indoor Stadium
Wheelchair Fencing	Fencing Hall of the National Convention Centre
Wheelchair Rugby	Beijing Science and Technological University Gymnasium

^{*}All athletes with visual impairment will undergo classification assessment in the Polyclinic, located in the Beijing Paralympic Village. This also accounts for the athletes with visual impairment competing at the co-host cities of Hong Kong (Equestrian) and Qingdao (Sailing).

Sport Information Centre

From 6 September 2008 until the close of competition (17 September 2008), a Classification Desk will be situated at the Sport Information Centre and will operate as the central point for classification.

Classification Evaluation Period (1-4 September 2008)

All PNS and PRS athletes are required to arrive at the Beijing 2008 Paralympic Games on 31 August in order to be available for scheduled classification evaluation from 1 to 4 September, 2008. It is the responsibility of the NPC, through the Chef de Mission, to ensure that athletes on the Classification Evaluation Schedule are available and present at the designated time and location.

Classification Evaluation Schedule

The final Classification Evaluation Schedule for PNS and PRS athletes will be distributed to NPCs in early August 2008. Classification evaluation will be conducted in two sessions daily at the specified locations (see section "Venues"). NPCs are advised to allow for approximately 30-60 minutes for the classification evaluation of an athlete.

Daily results will be posted by the BOCOG Classification Manager on a board at the Classification Coordination Centre and distributed to NPCs and IPSF Chief Classifiers by the following deadlines:

- 14:30 for results related to morning classification evaluation sessions
- 20:30 for results related to afternoon classification evaluation sessions

5 September 2008 will be dedicated for the final resolution of protests related to the Classification Evaluation Period (see section "Classification Protests").

Table: Overview of the Classification Evaluation Period Session Time Schedule

Date	Session	Timetable	Results posted by BOCOG Classification Manager
1 September 2008	Evaluation Session I	08:30 – 12:30	14:30
i September 2000	Evaluation Session II	14:30 – 18:30	20:30
2.6	Evaluation Session III	08:30 – 12:30	14:30
2 September 2008	Evaluation Session IV	14:30 – 18:30	20:30
3 September 2008	Evaluation Session V	08:30 – 12:30	14:30
	Evaluation Session VI	14:30 – 18:30	20:30
4 Contambor 2009	Evaluation Session VII	08:30 – 12:30	14:30
4 September 2008	Evaluation Session VIII	14:30 – 18:30	20:30
E Contambor 2000	Extra Protest Resolution Session I	08:30 – 12:30	14:30
5 September 2008	Extra Protest Resolution Session II	14:30 – 18:30	20:30

Verification of Classification Results

The Chief Classifier of the relevant IPSF will be required to sign-off on classification evaluation results from the beginning of the Classification Evaluation Period and no later than 22:00 on 5 September 2008. All applicable NPCs will be provided with a detailed list on 6 September 2008 at 09:00 at the SIC in the Paralympic Village.

Classification Competition Period (7-17 September 2008)

In sports where PNS and PRS athletes are subject to observation during first appearance (see section "First Appearance"), a Venue Classification Desk will be set up at the competition venue.

The Classification Panel will observe the athletes during their first appearance. Additional evaluation tests immediately following first appearance may be required (as indicated under the Sport Classification Rules).

The Chief Classifier of the relevant IPSF will be required to verify classification competition results no later than 2 hours after first appearance occurred.

Sport Class Status Evolution

The sport class status evolution process identifies the status of athletes at all stages of the classification process during the Paralympic Games. The following rules apply for the Beijing 2008 Paralympic Games (see table):

- Athletes with a sport class status of PPS will not change for the Beijing 2008 Paralympic Games, except as a result of a protest under exceptional circumstances (conducted by the respective IPSF Chief Classifier);
- Athletes with a sport class status of PNS or PRS, and participating in sports where observation in competition is not part of the Sport Classification Rules, will be allocated a sport class status of PPS after classification evaluation;

• Athletes with a sport class status of PNS and PRS and participating in sports where observation in competition is part of the Sport Classification Rules, may be assigned a sport class status of CNS and CRS respectively for tracking purposes from the period after their classification evaluation to when the Classification Panel has allocated their final sport class following the athletes' first appearance (see section "First Appearance"). Once the Chief Classifier has confirmed the athlete's final sport class, the sport class status will change to PPS for the duration of the Beijing 2008 Paralympic Games.

Table: General Overview on the Sport Class Allocation Evaluation

Pre-Beijing 2008	Post-Evaluation Period	Post-First Appearance*
Paralympic Games		
PNS	PPS	
PNS	CNS	PPS
PRS	PPS	
PRS	CRS	PPS

^{*} First appearance (see section "First Appearance")

First Appearance

In some Paralympic sports, observation in competition is part of the Sport Classification Rules. The Classification Panel observes the athlete performing specific skills that are part of the sport in a competitive environment. First Appearance during the Paralympic Games is defined as "the conclusion of the first time an athlete competes in a medal event that requires a specific sport class." The final sport class will be allocated after the Classification Panel has finished its classification evaluation following the athletes' "First Appearance".

In a team sport, this presence needs to be considered "meaningful" by the Chief Classifier (i.e., the athlete has had sufficient time to display his/her functional abilities). An athlete's First Appearance

must occur during the preliminary round in order for the athlete to be eligible to compete during the elimination round.

Please refer to the "Sport Classification Information" section for the list of sports that apply observation in competition.

Re-Entry after Changes in Athlete Sport Class

If an athlete's sport class changes during the Classification Evaluation Period and/or the Competition Evaluation Period, the athlete must re-enter subject to the re-entry conditions and options for the specific sport as outlined in the Paralympic Sport Entries and Qualification Instruction Manual for Beijing 2008 Paralympic Games.

Classification Protests

1. General Principles

Only athletes with a sport class status of PNS and PRS may be subjected to protest. An athlete with a sport class status PPS may only be protested under exceptional circumstances by the Chief Classifier of the relevant IPSF.

All protests must be lodged in accordance with the policies and procedures as detailed in this *Guide* in order to be considered.

An athlete may only be protested once during the Beijing 2008 Paralympic Games and only if the sport rules and regulations allow for such a protest.

Protests may be lodged as outlined in the table below and only in accordance with the timeframes established for the Classification Evaluation Period and the Classification Competition Period.

Table: Overview of the Classification Protest Opportunities

Classification Evaluation Period						
Sport class at final Entry	Own NPC	Other NPCs	Chief Classifier			
PNS	Yes	Yes	Yes			
PRS	Yes	No	Yes			
PPS	No	No	No*			
Classification Competition Period						
Tracking status at entry of	Own NPC	Other NIPCe	Chief Classifier			
the Competition Period	OWNINEC	Other NFCs				
CNS	Yes	Yes	Yes			
CRS	Yes	No	No*			

^{*} only under exceptional circumstances (see section "Exceptional Circumstances")

All protests must be submitted on the official Classification Protest Form. These forms will be available at the Classification Coordination Centre, the Sport Information Centre in the Paralympic Village and Venue Classification Desks.

In order for a protest to be considered by the IPSF Chief Classifier, all sections of the Classification Protest Form must be completed correctly in English. The Classification Protest Forms must be signed by the NPC Chef de Mission (or the authorized representative).

Protests must be submitted

- at the Classification Coordination Center in the Paralympic Village for protests lodged during the Classification Evaluation Period;
- at the Venue Classification Desks for Protests lodged during competition Period, if a protest during competition is allowed by the IPSF Classification Rules.
- In case First Appearance is not applicable, protests cannot be lodged during the Classification Competition period.

A protest submitted by an NPC is subject to a fee of one hundred and fifty Euros (€ 150.00) paid in cash and submitted with the Protest Form. In the case that a protest is upheld, the amount paid will be refunded to the respective NPC. A fee is not required if a protest is submitted by the Chief Classifier of an IPSF.

With the exception of an interpreter, not more than one (1) representative authorized by the respective NPC Chef de Mission shall be allowed to accompany an athlete to any evaluation and reevaluation session.

The final decision of a protest will be documented on the official Classification Protest Form. The original form will be kept by the IPSF Chief Classifier and copies will be furnished to the IPC, BOCOG, the respective NPC of the athlete concerned and, where applicable, the NPC who lodged the protest. It is the responsibility of the athlete's NPC Chef de Mission to inform the athlete of the final decision of a protest.

If an athlete does not appear for classification reevaluation, the athlete will be deemed ineligible to compete further in the Beijing 2008 Paralympic Games and the relevant NPC Chef de Mission will be appropriately notified in writing.

2. Protest Deadlines

Protests may be submitted by an NPC, through the NPC Chef de Mission or his/her authorized representative, or by the respective IPSF, through the IPSF Chief Classifier, as described below. In order for a protest to be considered during the Classification Evaluation Period, it must be lodged after completion of the athlete's assigned classification evaluation session and by the following deadlines:

- between 14:30 and 20:30 for protests related to morning classification evaluation sessions;
- between 20:30 and 10:30 (the next day) for classification evaluation sessions concluding the evening prior.

In order for a protest on an athlete with either a CNS or CRS sport class status to be considered by an IPSF Chief Classifier during the Classification Competition Period, the protest must be lodged within one (1) hour after the confirmation of the final Sport Class and Sport Class Status of the athlete as posted at the Competition Venue Classification Desk by the relevant IPSF.

The NPC will be notified verbally and in writing of any protest against

one of its athletes and of the time and date for any subsequent reevaluation, if required. This notification will be done by the IPSF Chief Classifier to NPC Chef de Mission within one (1) hour of the acceptance of the protest by the IPSF.

It is the responsibility of the respective IPSF Chief Classifier with full cooperation from the NPC concerned to resolve the protest as early as possible following notification in order to minimize the impact on the competition.

3. Exceptional Circumstances

Protests may be lodged by the respective IPSF Chief Classifier anytime during the Competition Period based on exceptional circumstances. An exceptional circumstance is defined as, "when an athlete, including those with a PPS sport class status, performs with significantly less or greater functional ability that does not reflect their current sport class during the competition."

Classification Appeals

The term "Appeal" refers to the procedure by which a formal objection to the manner in which Athlete Evaluation and/or Classification Procedures have been conducted is submitted and subsequently resolved.

The IPC Board of Appeal of Classification (BAC) is the final appeal body available to NPCs and IPSFs in the resolution of classification issues.

The Bylaws of the IPC Board of Appeal of Classification is part of the IPC Handbook and the most recent version can be found in Appendix 2 to the Classification Guide. In case of any changes to the Bylaws of the IPC Board of Appeal of Classification, the version in the IPC Handbook (www.paralympic.org – IPC Handbook, section 1, chapter 2.8) precedes over all previous versions distributed at any occasion.

Sport Classification Information

Contact details of the IPSFs can be found in Appendix 1 to this *Guide*.

Please refer to the "First Appearance" section of this *Guide* and to the applicable Sport Classification Rules if First Appearance is applicable in a Paralympic sport (indicated with " $\sqrt{}$ " in the next table).

Sport Classification Information

Sport	IPSF	Applicable Classification Rules	IPSF Chief Classifier	Eligible sport class	Eligible sport class status	First
Archery	FITA		Pauline Betteridge	W1, W2, ST	PRS, PPS	>
Athletics	PC	http://www.paralympic. org/release/Summer_Sports/ Athletics/ About_the_sport/ Classification/index.html	Richard Brickley	T/F 11-13, T/F 32-38, T41-46, F40-46, T51-54, F51-58, P12,P44	PNS, PRS, PPS	>
Boccia	CP-ISRA		Terrie Moore	BC 1-4	PRS, PPS	>
Cycling	nci		Jurgen Schmid	LC 1-4, CP Div 1-4, HC Div A-C, B/Vi 1-3	PNS, PRS, PPS	>
Equestrian	Ē	www.horsesport.org/ para-equestrian/rules/ classification manual	Chris Meaden	Grade I-IV	PNS, PRS, PPS	>
Football 5-a-Side	IBSA			B 1	PNS, PRS, PPS	n/a
Football 7-a-Side	CP-ISRA		Terrie Moore	CP 5-8	PRS, PPS	^
Goalball	IBSA			B 1-3	PNS, PRS, PPS	n/a
Judo	IBSA			B 1-3	PNS, PRS, PPS	n/a

First appearance	n/a	n/a	>	>	>	>	n/a	>	>	>	,
Eligible sport class status	PNS, PRS, PPS	PRS, PPS	PRS, PPS	PRS, PPS	PNS, PRS, PPS	PRS, PPS	PNS, PRS, PPS	PNS, PRS, PPS	PRS, PPS	PNS, PRS, PPS	200
Eligible sport class	Minimal disability	AM1x, AW1x, TAMix2x, LTAMix4+	1-7	SH 1-2	S 1-13, SB 1-9, SB 11-13, SM 1-13	ТТ 1-10	Minimal disability	1.0, 1.5, 2.0, 2.5, 3.0, 3.5, 4.0, 4.5	Category A-B	0.5, 1.0, 1.5, 2.0, 2.5, 3.0, 3.5	
IPSF Chief Classifier	Hossam Eldin Mostafa	Judy Morrison		Sally Hall	Jane Buckley		Pavels Mustafins	Don Perriman	Luca Michelini	Anne Hart	
Applicable Classification Rules	IPC Powerlifting Classification Rules	www.worldrowing.com/rowing/paralympic/adaptiverowing classificationguideline		IPC Shooting Rules 2005-2008				IWBF Regulations - Section F - Regulations governing Player Classification			
IPSF	IPC	FISA	IFDS	IPC	IPC	ITTE	WOVD	IWBF	IWAS	IWAS	Ļ
Sport	Powerlifting	Rowing	Sailing	Shooting	Swimming	Table Tennis	Volleyball (Sitting)	Wheelchair Basketball	Wheelchair Fencing	Wheelchair Rugby	1/1/5 = 1 = 1 = 1 = 1 = 1 = 1 = 1 = 1 = 1 =

IPC Code of Ethics

Beijing 2008 Paralympic Games is committed to providing classification services that represent the highest standards of honesty, integrity and dignity. Beijing 2008 Paralympic Games fully supports the IPC's efforts to achieve a common understanding of underlying principles, assumptions and expectations related to fair and considerate classification as detailed in the *IPC Code of Ethics*. The *IPC Code of Ethics* is part of the IPC Handbook and can be found in Appendix 3 to the *Classification Guide*. In case of any changes to the *IPC Code of Ethics*, the version in the IPC Handbook (www.paralympic.org – IPC Handbook, section 2, chapter 1.1) overrules all versions distributed at any occasion.

Glossary of Terms

Board of Appeal of Classification (BAC)

The BAC is the Appeal body that resolves all Classification Appeals for all Sports during the Paralympic Games.

Chief Classifier

The internationally authorized classifier designated as the individual responsible for the applicable IPSF Classification Panel.

Classification

The process by which athletes are allocated a sport class. Classification refers to all aspects of the classification process, including the allocation of sport class and sport class status, Protest procedures and Appeals. Classification strives to ensure fair competition at all levels by systematically grouping athletes according to their functional abilities in each sport. Classification is an ongoing process and takes place at all major events, including the Paralympic Games, prior to and during competition.

Classification Appeal

The process to resolve procedural disputes concerning classification.

Classification Competition Period The period of time when athletes are observed in competition in order for classifiers to allocate an athlete's sport class during the Beijing 2008 Paralympic Games.

Classification Evaluation

The process by which an athlete is assessed by a Classification Panel in accordance with the classification rules of the IPSF in order to identify the sport class of an athlete. Classification Evaluation Period

The period of time when classification evaluation takes place prior to the Classification Competition Period of the Beijing 2008 Paralympic Games.

Classification Master List

A sport-specific report that outlines the sport class and sport class status of each athlete eligible to qualify for the Beijing 2008 Paralympic Games.

Classification Panel

A Panel of internationally authorized classifiers, certified by the IPSF, to determine an athlete's sport class and sport class status in accordance with the Sport Rules.

Classification Protest

The procedure by which a formal objection to an athlete's sport class and/or sport class status is lodged and subsequently resolved. A Protest may be lodged by an NPC or by the relevant IPSF, through the Chief Classifier.

Classification Protest Panel

The Panel of internationally authorized classifiers, to determine the outcome of a Classification Protest. Members of the Classification Panel that conducted the initial evaluation of the athlete are not involved in the Classification Protest process, unless in exceptional circumstances.

Elimination Round

The final period of competition (typically played in a bracket competition format) used to determine the final ranking of individuals or teams.

IPC Classification Committee (IPC CC)

The IPC Standing Committee that is responsible for recommending policies, guidelines and procedures with respect to classification.

International Paralympic Sport

The Federation or Committee responsible Federation (IPSF) for a particular Sport on the Beijing 2008

Paralympic Games programmer.

Minimal Disability

The type and minimum severity of impairment set as minimal condition to enter competition in a particular sport.

Preliminary Round

The initial period of competition (typically played in pools or bracket competition formats) used to determine either the rank or placement of an individual or a team in the elimination round.

Sport Class

Paralympic athletes are assigned a sport class as determined through the classification process, according to the relevant Sport Rules.

Sport Class Status

For the Beijing 2008 Paralympic Games, athletes are allocated one of the following sport class status after being allocated a sport class: PNS, PRS and PPS.

Sport-Specific Classification

A Classification System where athletes are evaluated and assessed taking into account the specific tasks required to compete in each sport (i.e., wheelchair propulsion).

Appendix 1. Contact details IPSFs

SPORT	IPSF
Archery	International Archery Federation (FITA) House of International Sport Avenue de Rhodanie 54 1007 Lausanne, Switzerland Tel.: [41] 21 614 30 50 Fax: [41] 21 614 30 55 E-mail: info@archery.org
Athletics	IPC Adenauerallee 212-214 53113 Bonn Germany Tel.: [+49] 228-2097-200 Fax: [+49] 228-2097-209 E-mail: info@paralympic.org
Boccia	CPISRA Secretariat Postfach 100 231 53440 Bad Neuenahr-Ahrweiler Germany Tel.: + 49 2641 916 073 Fax: + 49 2641 916 146 E-mail: sian.oelschlaeger@cpisra.org
Cycling	Union Cycliste Internationale (UCI) 1860 Aigle Switzerland Tel.: [+41] 24 468 58 11 Fax: [+41] 24 468 58 12 E-mail: admin@uci.ch
Equestrian	Fédération Équestre Internationale Avenue Mon-Repos 24 1005 Lausanne Switzerland Tel.: [+41] 21 310 47 47 Fax: [+41] 21 310 47 60 E-mail: info@horsesport.org

Football 5-a-Side	IBSA C/O Michel Berthezene Secretary General 42 rue Louis Lumière 75020 Paris France Tel.: [+ 33] 1403 145 15 Fax: [+ 33] 1403 145 42 E-mail:secretariat-ibsa@tiscali.fr
Football 7-a-Side	CPISRA Secretariat Postfach 100 231 53440 Bad Neuenahr-Ahrweiler Germany Tel.: + 49 2641 916 073 Fax: + 49 2641 916 146 E-mail: sian.oelschlaeger@cpisra.org
Goalball	IBSA C/O Michel Berthezene Secretary General 42 rue Louis Lumière 75020 Paris France Tel.: [+ 33] 1403 145 15 Fax: [+ 33] 1403 145 42 E-mail: secretariat-ibsa@tiscali.fr
Judo	IBSA C/O Michel Berthezene Secretary General 42 rue Louis Lumière 75020 Paris France Tel.: [+ 33] 1403 145 15 Fax: [+ 33] 1403 145 42 E-mail: secretariat-ibsa@tiscali.fr

Powerlifting	IPC Adenauerallee 212-214 53113 Bonn Germany Tel.: [+49] 228-2097-200 Fax: [+49] 228-2097-209 E-mail: info@paralympic.org
Rowing	FISA Maison du Sport International Av. de Rhodanie 54 1007 Lausanne Switzerland Tel.: [+41] 21 617 8373 Fax: [+41] 21 617 8375 E-Mail: info@fisa.org
Sailing	IFDS Ariadne House, Town Quay Southampton, Hampshire SO142AQ United Kingdom Tel.: [+44] 23 80 635 111 Fax: [+44] 23 80 635 789 E-Mail: ifds@isaf.co.uk
Shooting	IPC Adenauerallee 212-214 53113 Bonn Germany Tel.: [+49] 228-2097-200 Fax: [+49] 228-2097-209 E-mail: info@paralympic.org
Swimming	IPC Adenauerallee 212-214 53113 Bonn Germany Tel.: [+49] 228-2097-200 Fax: [+49] 228-2097-209 E-mail: info@paralympic.org

Table Tennis	The International Table Tennis Federation Chemin de la Roche 11 1020 Renens/Lausanne Switzerland Tel.: [+41] 21 340 70 90 Fax: [+41] 21 340 70 99 E-mail: ittf@ittf.com
Volleyball (Sitting)	WOVD C/O Irma Bos Andersonweg 18 6041 JE Roermond The Netherlands E-mail: gm@wovd.info
Wheelchair Basketball	IWBF Maureen Orchard 109-189 Watson Street Winnipeg, Manitoba R2P 2 E1 Canada Tel.: [+1] 204-632-6475 Fax: [+1] 204-925-5929 E-Mail: IWBFPresident@aol.com
Wheelchair Fencing	IWAS Olympic Village Guttman Road Aylesbury, Bucks HP21 9PP Great Britain Tel.: [+44] 1296-436179 Fax: [+44] 1296-436484 E-mail: maura.strange@iwasf.com

Wheelchair Rugby	IWAS Olympic Village Guttman Road Aylesbury, Bucks HP21 9PP Great Britain Tel.: [+44] 1296-436179 Fax: [+44] 1296-436484 E-mail: maura.strange@iwasf.com
Wheelchair Tennis	ITF Bank Lane Roehampton London SW15 5XZ United Kingdom Tel.: [+44] 20 8878 6464 Fax: [+44] 20 8392 4741 E-mail: wheelchairtennis@itftennis.com

Appendix 2. Bylaws of the IPC Board of Appeal of Classification

1. Introduction

1.1 The term "Appeal" as used in these Regulations refers to the procedure by which a formal objection to the manner in which Athlete Evaluation and/or Classification Procedures have been conducted is submitted and subsequently resolved.

2. Jurisdiction

- 2.1 The IPC will be responsible for establishing the Board of Appeal on Classification ("BAC") in accordance with these Regulations.
- 2.2 The BAC will have jurisdiction over relevant Appeals for Sports for which IPC acts as International Federation and in respect of all Appeals for all Sports submitted during Paralympic Games.
- 2.3 The BAC shall have no power to modify, alter or otherwise change any Athlete Evaluation, Sport Class and/or Sport Class Status decision, for example by allocating an Athlete a new Sport Class and/or Sport Class Status.

3. Scope of Appeal and Entitlement to Appeal

- 3.1 The BAC shall have jurisdiction in respect of Appeals made arising from Athlete Evaluation and/or Classification decisions in order:
- 3.1.1 To ensure that all appropriate Athlete Evaluation, Sport Class and/ or Sport Class Status allocation procedures have been followed; and/or
- 3.1.2 To ensure that all appropriate Protest procedures have been followed.
- 3.2 An Appeal may only be brought by an Athlete's National Paralympic Committees or National Federation.

4. Pre-Hearing Procedures and Appeal Submission

- 4.1 If a National Paralympic Committee or National Federation believes that there have been procedural errors made in respect of the allocation of a Sport Class and/or Sport Class Status following Protest, it should submit a Notice of Appeal to the BAC. A Notice of Appeal should be submitted in a standard format that shall be made available by the IPC.
- 4.2 A Notice of Appeal must be submitted within 28 days of the decision from which the Appeal arises.
- 4.3 A Notice of Appeal must:
- 4.3.1 Specify the party making the Appeal;
- 4.3.2 Provide the name, nation and Sport of the Athlete whose Evaluation and/or Classification is the subject of the Appeal;
- 4.3.3 Identify the decision being appealed from, by attaching a copy of the decision (if written) or briefly summarizing it;
- 4.3.4 Specify the grounds for the Appeal and in particular details of the error in procedure that is alleged to have taken place;
- 4.3.5 Identify all documents, fact and expert witnesses, and other evidence to be offered in support of the Appeal; and
- 4.3.6 To the extent possible, identify the person or persons responsible for the decision being appealed against ("the Opposing Party").
- 4.4 Appeals by an NPC must be accompanied by a fee of Euro 300.00 each. Proof of payment of the Appeal fee must be included in the Notice of Appeal.
- 4.5 All Notices of Appeal should be submitted to the IPC Medical & Scientific Director (or such person or persons nominated from time to time by the IPC) by e-mail, fax or ordinary mail.

5. Initial Assessment and Formation of the BAC Appeal Body

5.1 Following receipt of the Notice of Appeal, the IPC Medical & Scientific Director shall advise the Chairperson of the IPC Legal

- Committee (or such person as may be designated by the IPC), who shall act as Chairperson of the BAC and be designated as the Appeal Chairperson.
- 5.2 The IPC Medical & Scientific Director and the Appeal Chairperson shall conduct a review of the Notice of Appeal to determine:
- 5.2.1 Whether the content, timing and delivery of the Notice of Appeal complies with these Regulations; and
- 5.2.2 Whether all other potential available remedies have been exhausted by the party bringing the Appeal.
- 5.3 If the Notice of Appeal does not comply with these Regulations, or it appears to the IPC Medical & Scientific Director and the Appeal Chairperson that all other available remedies have not been exhausted, the Appeal Chairperson shall issue a written decision dismissing the Appeal, without prejudice to its being reinstated at a later date. A copy of this decision shall be provided to the party that submitted the Notice of Appeal.
- 5.4 If the Notice of Appeal complies with these Regulations, and it a ppears to the IPC Medical & Scientific Director and the Appeal Chairperson that all other available remedies have been exhausted:
- 5.4.1 The IPC Medical & Scientific Director shall provide a copy of the Notice of Appeal to all relevant parties; and
- 5.4.2 The Appeal Chairperson shall appoint an Appeal Body.
- 5.5 The above process shall be completed within 28 days of the Notice of Appeal being received by the IPC Medical & Scientific Director.

6. The Appeal Body

- 6.1 The Appeal Body will comprise:
- 6.1.1 The Appeal Chairperson;
- 6.1.2 Two (2) persons appointed by the Appeal Chairperson, with appropriate skills and experience; and
- 6.1.3 The IPC Medical & Scientific Director, who will act as Secretary and as a non-voting member.

- 6.2 The Appeal Body shall comprise no less than three individuals (including the Appeal Chairperson). Appointment of members of the Appeal Body shall be within the sole discretion of the IPC save that no member shall be appointed if the circumstances of the Appeal are such that a member thereby has a conflict of interest. In its sole discretion, the Appeal Body may designate counsel to assist it in the Hearing.
- 6.3 Other than the IPC Medical & Scientific Director, no member of the Appeal Body may at any stage have been involved with the dispute. All members of the Appeal Body shall comply with and have signed the IPC Code of Ethics.
- 6.4 The IPC Medical & Scientific Director should advise all parties as soon as the Appeal Body personnel are appointed.

7. Hearing

- 7.1 The IPC Medical & Scientific Director will liaise with all parties to agree a date for the hearing of the Appeal, which should take place within three months of the Notice of Appeal having been received by the IPC Medical & Scientific Director. The IPC Medical & Scientific Director shall advise whether the Appeal Hearing will be conducted in person, by telephone conference or by videoconference.
- 7.2 The National Paralympic Committee or National Federation shall have the right, at their own expense, to be represented by counsel and, if necessary, to engage an interpreter approved by the Appeal Body. A maximum of four (4) representatives of any party, including the Athlete and any interpreter, shall be entitled to participate in the Hearing.
- 7.3 The Opposing Party shall have the right to be represented by counsel and, if necessary, to engage an interpreter approved by the Appeal Body. A maximum of two (2) representatives of the Opposing Party shall be entitled to participate in the Hearing.
- 7.4 Each party shall have the right to offer documentary evidence, to submit a hearing memorandum or brief and (subject to the Appeal Body's discretion) to call witnesses.
- 7.5 In exceptional circumstances, the Appeal Body may adjourn the Hearing and issue a request (through the IPC Medical & Scientific Director) that the parties provide such additional evidence that

the Appeal Body believes, in its sole discretion, is required in order to enable the Appeal Body to reach a decision regarding the Appeal. For the avoidance of doubt, the Appeal Body will make a decision based on the merits of the case presented to it, and accordingly "exceptional circumstances" will not include instances where a party has presented incomplete, ambiguous or conflicting evidence, or has failed to present its case properly.

8. Appeal Consequences

- 8.1 The Appeal Body shall issue a written decision resolving any Appeal after the Hearing. The decision shall be provided to all parties, to the IPC and, if applicable, to the Competition Organizing Committee (in the case of Appeals conducted in connection with a Competition).
- 8.2 The Appeal Body shall either affirm the decision appealed from or overrule the decision. If the decision is overruled, the Appeal Body's written opinion shall specify the procedural error committed and shall direct the appropriate party to reconsider the decision in a manner consistent with Appeal Body's instructions. The Appeal Body may disregard any procedural errors or inconsistencies that, in its view, had no bearing on the decision complained of.
- 8.3 The IPC and/or relevant International Federation shall be responsible for ensuring that the Appeal Body's directives are followed in a timely manner.
- 8.4 Appeal decisions are final and are not subject to any further appeal.

Confidentiality

- 9.1 Proceedings under these Regulations are confidential. The parties and the BAC shall not disclose facts or other information relating to the dispute or the proceedings to any person or entity excluding, to the extent necessary to prosecute or defend the appeal:
- 9.1.1 Employees or agents of a party;
- 9.1.2 Witnesses whose testimony may be offered on appeal; and

- 9.1.3 Counsel, consultants or interpreters engaged for purposes of the Appeal.
- 9.2 The BAC may, in its sole discretion, require all persons who attend a Hearing to sign a statement agreeing to maintain the confidentiality of facts or information disclosed during the Hearing. Any individual refusing to sign such a statement may be excluded from the Hearing.

10. Ad Hoc Rules for the Paralympic Games

10.1 The IPC will issue prior to the Paralympic Games ad hoc changes to these Regulations, which shall detail the manner in which Appeals may be brought to the BAC during the course of the Paralympic Games.

Appendix 3. IPC Code of Ethics

Preamble

The International Paralympic Committee (IPC), its Members, partners, officials, sportsmen and sportswomen affirm their commitment to the Paralympic ethos, which is rooted in the history of the Paralympics and the tradition of fair and honorable sports competition. Paralympic history and tradition are based on the principles of excellence in sport, opportunity to participate in fair competition, and enhancement of the dignity of athletes and sport. This necessitates acceptance of the fundamental values of honesty, human rights, fairness, justice, nondiscrimination and personal integrity.

Consequently all Paralympic Games and activities will be conducted in a manner that respects the following rules and code. These ethical standards will be applied consistently across all stakeholders and members, and will be applicable to all IPC organized or sanctioned events, competitions and activities.

1. Dignity

- 1.1 Safeguarding the dignity of the individual and the sport is fundamental.
- 1.2 The athletes are the core constituents of the IPC. Their interests, priorities, and opportunity to participate in fair competition and excel in sport are the main objectives of the IPC.
- 1.3 There shall be no discrimination on the basis of race, gender, nationality,ethnic origin, religion, philosophical or political opinion, marital status or sexual orientation. In particular, discrimination on the basis of impairment or disability is forbidden by the Paralympic ideals. Athletic classification, which promotes sport participation of athletes with disabilities, is not discrimination but empowerment.
- 1.4 There will be no toleration of a practice constituting any form of physical or mental injury to the participants. All forms of harassment against participants including physical, mental, professional, or sexual, are prohibited. Behaviours that are humiliating, intimidating, or insulting will not be tolerated.

- 1.5 It is recognized that athletes may have significant medical conditions that require treatment, but the use of any technique or medication whose sole purpose is sport performance enhancement while being detrimental or potentially detrimental to health will not be tolerated. Use of medications in this situation will be evaluated based on whether the medication gives an unfair advantage, whether it is essential to the athlete's health in everyday life not just sport, and whether an alternative medication can be found. Everything possible should be done to contribute to the creation of a drug free sport environment for all Paralympic athletes in conjunction with the World Anti-Doping Agency (WADA).
- 1.6 Safety, well-being, and medical care of competitors regarding their physical and mental health and equilibrium will be maximized.
- 1.7 Members of the Paralympic Family will respect and protectindividual privacy and personal information concerning participants, including oral, written, and electronic means.
- 1.8 Members of the Paralympic Family will avoid any behaviour action that would tarnish or give the impression of tarnishing the reputation of the Paralympic Movement.

2. Integrity

- 2.1 IPC bodies and their representatives will have no undisclosed direct or indirect interest in or any relationship with any outside organization or person that might affect, or be reasonably misunderstood by others to be affecting his/her objectivity, judgement, or conduct in carrying out the duties and responsibilities that he or she has in conjunction with the Paralympic activities. This also applies to spouses, family members, businesses, or organizations to which IPC bodies or representatives may belong.
- 2.2 Circumstances in which a conflict of interest could arise include material or their direct personal involvement with suppliers, vendors, contractors, sponsors, and candidate organizing committees for IPC events, competitions or activities.
- 2.3 Any action, which results in or creates the impression of the following, should be avoided:
- 2.3.1 Utilizing association with the IPC for private gain or preferential

treatment:

- 2.3.2 Impeding the IPC's efficiency or economy of office;
- 2.3.3 Loss of independence or impartiality;
- 2.3.4 Adversely affecting public confidence in the integrity or the reputation of the IPC;
- 2.3.5 Endangering life, health, or safety.
- 2.4 If the situation where a potential conflict of interest or a conflict exists, it must be presented to the Ethics Committee of the IPC.
- 2.5 All persons shall be responsible for extending the loss, damage, misuse or theft of property, records, funds or other assets belonging to the IPC. All IPC assets must be used exclusively for conducting IPC activities.
- 2.6 There is a fiduciary responsibility of the officers and representatives of the IPC. There shall be no illegal or unethical payments including bribes, kickbacks, grafts, unauthorized commissions, unauthorized finder fees from the assets or resources of the IPC or otherwise.
- 2.7 No person shall use for his/her personal gain or disclosure outside the IPC any confidential or trademark information obtained through his/her association with the IPC. This includes spoken, written, and computer generated data relating to IPC business.
- 2.8 No person shall seek gifts or gratuities for him/herself, his/her family or friends from any outside organization or person having or seeking to have an involvement with the IPC. Only gifts of nominal value that shall be determined by the IPC Governing Board in accordance with prevailing local customs may be given or accepted by the IPC representatives in the spirit of respect or friendship. Any other gift must be immediately turned over to the appropriate IPC organization. This includes entertainment, nonbusiness travel or other favours such as loans, services, or nonapproved compensation.
- 2.9 Any person elected to a general leadership position, such as the IPC Governing Board or Sports' Council Management Committee in the IPC shall work for the benefit of the entire IPC and all its athletes and not just a particular constituent such as an NPC, IOSD, or sport.

- 2.10 The International Paralympic Committee and the Paralympic Family must not be involved with any firms, organizations or persons whose activity is inconsistent with the Paralympic constitution, ethos and code.
- 2.11 There must be an appropriate accounting and records and reports for all assets, liabilities, transactions, and dispositions of the assets of the IPC. Financial statements will be presented in accordance with International Generally Accepted Accounting Principles (GAAP) or other applicable International Accounting Standards (IAS) recognized by the International Accounting Standards Book (IASB).
- 2.12 Other than the advancement of sport for persons with a disability and democracy, empowerment, and equality within the IPC, the Paralympics shall not be used to promote any political agenda.
- 2.13 IPC values and ethical standards will be applied to all IPC events, competitions and activities and they shall overrule any local or national practices, traditions, or customs.

3. Athletes

- 3.1 All athletes agree to participate in Paralympic events, competitions and activities in the true spirit of fair play for the glory of sport.
- 3.2 All athletes should respect the performance of their fellow competitors and not cause any illegal obstruction, damage or bodily harm to them.
- 3.3 All athletes shall respect their coaches and team officials and not follow any illegal advice that would violate the Paralympic ideals of fair play.
- 3.4 All athletes must respect the classification process and participate fully in it. They must respect the final decision of classifiers and officials and understand that failure to do so would jeopardize their ability to participate in IPC events and competitions. Athletes and team officials will only lodge a protest when there is genuine doubt about the classification of an athlete.
- 3.5 Athletes must not support or assist other athletes to gain illegal

or unfair advantage and must report this to responsible officials.

- 3.6 Athlete autonomy will be respected as long as it does not violate fair competition and the Paralympic ethos.
- 3.7 The IPC, recognizing that the honour of winning competitions lies in sporting performance and excellence, will award only prizes of nominal value such as medals to athletes. Prizes including money prizes given by others, such as sponsors and organizing committees, are not promoted by the IPC, but are acceptable if given in accordance with the spirit of sportspersonship and fair competition.

4. Coaches and Team Officials

- 4.1 Coaches and team officials must comply with the Paralympic ideals in the spirit of fair play.
- 4.2 Coaches and team officials must never compromise true sportsmanship or the Paralympic code to obtain personal, team or national advantage.
- 4.3 Coaches and team officials must observe and follow all the classification and competition rules and regulations and must report any irregularity to the sport officials.
- 4.4 Coaches and team officials must respect the classification process and ensure that their athletes perform honestly and make protests only when there is genuine doubt about the classification of a competitor.

5. Classifiers

- 5.1 Classifiers must perform their duties courteously, competently, consistently, and objectively for all athletes regardless of team or national origin.
- 5.2 Classifiers must declare any potential conflicts of interest.
- 5.3 Classifiers must not abuse their positions or capacity to obtain advantage or benefits.
- 5.4 Classifiers must respect athletes and coaches and be sure that

there is a courteous attitude during the classification process. They must maintain confidentiality of athlete information and respect the dignity of the athletes.

6. Sports Technical Officials

- 6.1 Sports technical officials must apply the respective rules consistently for all athletes and ensure fair play at all times.
- 6.2 Sports technical officials must make all decisions with absolute impartiality and objectivity.
- 6.3 Sports technical officials must declare any potential conflict of interest that would prevent them from being impartial.

7. Sports Leaders and Administrators

- 7.1 Sports leaders and administrators must make all decisions with absolute impartiality in the best interest of the athletes and the sport.
- 7.2 All elected sports leaders and administrators must respect the democratic election process and not offer any material benefits, directly or indirectly, to the voting constituencies to influence the result of an election.
- 7.3 No material benefits should be offered to any voting constituent member to influence the voting on any policies within the IPC.
- 7.4 All sports leaders and administrators must declare any potential conflict of interest and not act in association with any national or vested interest.
- 7.5 All sports leaders and administrators must not abuse their positions or capacity in obtaining advantages or benefits.
- 7.6 There must be no association with any agencies or persons that are inconsistent with the principles of the Paralympic Movement and its ideals.
- 7.7 The IPC sports leaders, administrators, and elected officers shall promote the IPC Code of Ethics by role modelling, peer monitoring, and active peer support.

8. Paralympic Partners and Supporters

8.1 All relationships and activities with partners, supporters, and sponsors must be done in the spirit of promoting the Paralympic athletes and IPC sports in the true spirit of fair play and in keeping with the Paralympic ideals.